DRC Guidelines for Approving Trailers and Other Temporary Structures

Preamble: The goals of guidelines are to enable the campus community to enjoy a planned architectural environment in our uniquely beautiful setting and to accommodate the immediate needs of instructional, research, and other university programs. Both of these goals will be served by strictly limiting the use of temporary structures on campus. While the following provisions are intended to apply to new structures, most existing temporary structures will be removed as possible.

Guidelines

1) Temporary (mobile or fixed) structures may be approved to meet the following needs:
   a) To provide temporary space for units displaced by construction or alterations.
   b) To provide temporary space for a new or expanded program for which permanent space is planned and for which possible funding sources for the permanent structure have been identified.

2) In all cases, the temporary structure will be removed after serving its original purpose and its site restored.

3) Requests will be submitted to Budget and Planning via the appropriate Control Point and will be forwarded, as appropriate, to the Design Review Committee and the Campus Planning Committee. Any such request must include:
   a) Detailed site plans and elevations which show the impact on the surrounding areas of the campus and describe mitigation measures that the applicant will undertake to reduce the negative visual or environmental impacts incurred. The applicant is required to consult with staff at Budget and Planning regarding design guidelines.
   b) A plan, including timetable, for decommissioning the structure and restoring the site.
   c) An agreement that designates financial responsibility for construction and removal of the structures and acceptable restoration of the site by the Landscape Subcommittee, and specifies funding sources.

4) In the case of requests for interim space for a new or expanded program, the request must also include a plan for the development and occupancy of permanent space. Target date for moving into permanent space should be no more than three years.

N.B.: Changes in the timetable for occupying permanent space require application and review.

5) A list of existing mobile and temporary structures (including outdoor storage units) will be compiled as part of the Campus Space Plan inventory. Removal of these structures from the central campus will be determined on an individual basis with the aim of eliminating them as soon as possible in accordance with long-range campus planning.

6) Short-term siting (for one year or less) of mobile units, such as those used for field work by Academic Departments, is excluded from these procedures, but must be approved by the Campus Planning Committee if the units are not located in parking spaces under the jurisdiction of Parking Services. If a department wishes to use parking spaces, it should make arrangements with Parking Services regarding such use and related charges.

7) Budget and Planning will be responsible for managing the policy and will advise the Chancellor after consultation with the Campus Planning Committee and the Design Review Committee on all requests for the use of temporary structures and on removal of non-compliant structures.

8) Exceptions to this policy can be made at the discretion of the Chancellor.
TRAILERS on Campus

Total assignable square foot on campus = 3,775,000 Basic
Permanent Structures = 3,500,000
Non-permanent Structures = 250,000
Relocatable = 70,000

Background on Temporary Structures

How Many are there? 70 trailers and relocatables
How are they used?
Construction, Offices, Classrooms, Laboratories, Storage,
What types are there?
Military Base, Cargo Containers, Wood Frame, Axel and Wheel, Storage Containers, Prefabricated Metal, Hybrid
How are they classified? November, 2001 Standards UCOP
Permanant: a building constructed, acquired, or leased for long-term use with no expectation of removal or replacement.
Obsolesce: A permanent building now deemed unsuitable for long-term use.
Interim: a building constructed, acquired, or leased for limited-term user.
Relocatable: an interim building on a foundation of demountable construction, such as blocks or jacks.

• Classification is not affected by construction materials, ownership, age, or the time period of removal or replacement.
• Leased and rented facilities are inventoried by building type (P, O, I, R) with reference to the University’s intention to occupy the building for limited-term or indefinite use, not the length of the current lease.
Additions and Removal of Trailers & Relocatables

- Removed
- New
- Projected


Number ofTrailers and Relocatables:
- 15,000
- 10,000
- 5,000
- 0
- -5,000
- -10,000
- -15,000
- -20,000
- -25,000
## UCSB TRAILER AND RELOCATABLE BUILDINGS ANALYSIS
### September 2002

<table>
<thead>
<tr>
<th></th>
<th>Trailer No./ASF</th>
<th>Relocatables No./ASF</th>
<th>TOTAL No./ASF</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Total</strong></td>
<td>56 / 64,233</td>
<td>14 / 6,508</td>
<td>70 / 70,741</td>
</tr>
<tr>
<td>College of L&amp;S</td>
<td>3 / 3,820</td>
<td>6 / 2,790</td>
<td>9 / 6,610</td>
</tr>
<tr>
<td>COE</td>
<td>13 / 16,555</td>
<td>2 / 930</td>
<td>13 / 16,555</td>
</tr>
<tr>
<td>GGSE</td>
<td></td>
<td>2 / 930</td>
<td>2 / 930</td>
</tr>
<tr>
<td>CCS</td>
<td>1 / 465</td>
<td></td>
<td>1 / 465</td>
</tr>
<tr>
<td>MSI</td>
<td>8 / 5,870</td>
<td>1 / 465</td>
<td>9 / 6,335</td>
</tr>
<tr>
<td>Chanc/EVC</td>
<td>4 / 7,993</td>
<td></td>
<td>4 / 7,993</td>
</tr>
<tr>
<td>Admin Serv. (Police, FM, Pkg)</td>
<td>16 / 21,653</td>
<td></td>
<td>16 / 21,653</td>
</tr>
<tr>
<td>Student Affairs</td>
<td>11 / 7,877</td>
<td>5 / 2,323</td>
<td>16 / 10,200</td>
</tr>
<tr>
<td>On campus Since 1990</td>
<td>29 / 40,578</td>
<td></td>
<td>29 / 40,578</td>
</tr>
<tr>
<td>On campus prior to 1990</td>
<td>27 / 23,655</td>
<td>14 / 6,508</td>
<td>41 / 30,163</td>
</tr>
<tr>
<td>Proposed New</td>
<td>1 / 2,160</td>
<td></td>
<td>1 / 2,160</td>
</tr>
<tr>
<td>To be Removed by 2007</td>
<td>17 / 16,786</td>
<td>14 / 6,508</td>
<td>31 / 23,294</td>
</tr>
</tbody>
</table>

*Budget and Planning Office*